

Council Meeting Minutes

November 6, 2017

Roll Call—Mayor, Linda McCowan-Waite; President of Council, Deb Bader; Council Persons, Chris Mead, Vickie Alsup and Paul Umble—Present. Council Person, Phyllis Agee---Absent.

Motion #1 Chris Mead motioned to Approve Sept 11, 2017 Regular Meeting Minutes as written. Paul Umble seconded. Carried 4-0.

Motion #2 Deb Bader motioned to Approve October 2, 2017 Regular Meeting Minutes as written. Paul Umble seconded. Carried 3-0, with one abstention.

Request to Appear

Jeff Mommens-Property Variance on City Sidewalk for Proposed Commercial Bldg at 507 Centre. Clerk informed Council of Mommens's request for a variance on east side of property where business will border Centre Street. The proposal calls for a handicapped accessible ramp to the business and they want to run it in two directions across the front of the business. They would like to butt it up against the existing sidewalk like is done with the Post Office Bldg, rather than be required to be 5 feet back from the inside of the sidewalk as existing code requires. Requesting a variance to do this. Some minor discussion amongst Council members. Council is in unanimous consensus to allow variance as requested.

Monte Stambaugh/Cyndi Shupe fencing permit for back yard at 509 Houck. Monte was present, answering minor questions from Council members. Shane Bowman, City maintenance, has seen the proposed fencing diagram and verified to Council fence is well away from encroaching on any other properties. Council is in unanimous consensus to allow fencing permit as presented.

Unfinished Business

None

Council Person, Phyllis Agee present at meeting at 7:15PM.

New Business

Consider new Ordinance for changing January regular meeting for swearing in of new officers. Council discussed the idea of having an Ordinance written up by City Attorney to change the January regular meeting every year to the second Monday of the month. This will facilitate the swearing in of new officers every odd year and also allow for end of year conflicts that are always rising up. **Motion #3** Paul Umble motioned to have City Attorney write up an Ordinance amending Article 2 of the City of Pawnee Rock, KS municipal code relating to the scheduling of regular city commission meetings, that the January meeting be amended to be held on the second Monday of the month every year. Deb Bader seconded. Carried 5-0.

GAAP Waiver Resolution **Motion #4** Deb Bader motioned to accept the GAAP Resolution # 92 as presented. Chris Mead seconded. Carried 5-0.

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City Office Quotes on bug spraying presented by City Clerk. Some discussion. There was a comment on Schremmer Pest Mgmt being in the process of changing hands. **Motion #5** Deb Bader motioned that Council accept the General Pest Control Proposal out of Cimarron, KS for first year in amount of \$410.90 and years thereafter for \$292.65, with 5 visits per year. Paul Umble seconded. Carried 5-0. Clerk is to request a second proposal from the Company for the fire department building.

Employee End of Year Gifts **Motion #6** Paul Umble motioned to allow the purchasing of VISA gift cards for Shane Bowman and Cathy Grover in the amount of \$300.00 per card and for Rostin Tammen in amount of \$250.00 for end of year gifts. Phyllis Agee seconded. Carried 5-0. **Motion #7** Deb Bader motioned to allow the purchasing of VISA gift cards for Heath Dill, Dale Snyder, John Henderson and Mike Bader in the amount of \$50.00 per card for end of year gifts. Phyllis Agee seconded. Carried 5-0. Mayor requested that clerk have Lynda Jamison make out one check for entire amount of all these gift cards to Dillon's and Mayor will go and make the purchases.

Department Reports

Fire Chief Heath reported that the Chili cookoff over in Ellinwood was a success, drawing about 150 people to event. There were about 15 different agencies represented and he felt we received some good advertising for PR volunteer fire department. He is still working on getting quotes on garage doors, also waiting on email info from Bound Tree on larger first aid kits for trucks and both Fire & City Bldgs. Mayor reminded Heath to get the volunteer training hours turned in to the City Clerk so incentive checks can be ready by the next meeting. Council President questioned if there was a need for having both a City PO Box and Fire Department PO Box. Fire Superintendent would like to keep own Fire Dept PO Box. Council is ok with this.

Treasurer Council consensus to accept Treasurer Report as presented. **Motion #8** Deb Bader motioned that the Council approve P & S Electric Invoice 53362 in amount of \$780.00 for repairs to Water Well Drive.

Clerk/Changes in Jayhawk/Utility Reconciliation **Motion #9** Deb Bader motioned to pay per diem and travel mileage for Clerk to attend FEMA training in Wichita on November 16th,2017. Paul Umble seconded. Carried 5-0. Regarding the Tornado resolutions the Council is requesting clerk to write a letter to send out to each individual to remind them of impending deadline for action. Council is also requesting Clerk to draft a letter to GB COOP to request they re-install or replace the regular gas pump that is essential for our City's maintenance and Fire Department survival.

Maintenance **Motion #10** Deb Bader motioned to allow the purchasing of blades for the grader for an amount including shipping at less than \$500.00. Phyllis Agee seconded. Carried 5-0.

Motion #11 Deb Bader motioned to adjourn the meeting at 8:00 PM. Phyllis Agee seconded. Carried 5-0.

Meeting approved on Dec 4, 2017
Mayor, Linda McCowan-Waite Linda McCowan-Waite
City Clerk, Cathy Grover Cathy Grover