

Amended Council Meeting Minutes

June 4, 2018

7:00 PM

Call to Order—Council President, Deb Bader, retaining rights as voting member.

Roll Call---City Clerk, Cathy Grover

Pledge of Allegiance led by Council President

Agenda Changes- move item7 unfinished to 1, item 4 unfinished to 2, item 5 unfinished to 3. Rest will follow accordingly.

Motion # 1 Paul Umble motioned to approve the May 7, 2018 Council Meeting Minutes with name correction Agee to Link on Motion #5 and correction on Motion #6 delete “for donations gathered at Sausage Breakfast”. Seconded by Joyce Link. Carried 5-0.

UNFINISHED BUSINESS

1 Wyman-Noble Utility bill from 1998

Motion #2 Joyce Link motioned to allow Clerk to correct Chance Noble KDR setoff balance from \$1010.09 to zero balance, due to a past 1998 utility billing follow-up inconsistency. Paul Umble seconded. Carried 5-0.

2 Res 89-1(b) status Miller repair

Lonnie Miller appeared before Council and presented a cost estimate of \$2500.00 to repair the tornado damaged structure at 633 Bismark Ave. Since this is well below the 50% appraised value of \$11,100.00 the building and floodplain permits for repair will be issued since this is **NOT substantial repair**.

3 Res 93(b)—status Brackbill demolition

Monica Brackbill appeared immediately prior to the meeting to visit with Clerk. She had not been able to get the survey scheduled until the following Tuesday. Is again requesting extension, based on result of survey will either repair or have it demolished herself by the 23rd. **Motion # 3** Paul Umble motioned to pass Res 93(c) giving 30-day extension of time until next Council meeting July 2nd, 2018. Joyce Link seconded. Carried 5-0.

4 Computer Incident Policy & Procedure Review/Joyce&Paul

Motion #4 Chris Mead motioned to accept Cyber Security Breach procedure presented by Paul Umble, with changes to 9, calling it 9(a) and then a & b under it as bulleted items. Joyce Link seconded. Carried 5-0.

5 Check Signing Ordinance Review/Clerk

Clerk read response by Amanda Stanley, General Council, The League of Kansas Municipalities, to Council question on necessity for 3rd signer. "The statute does not require a third person from the Council to be authorized. The Council should decide as a policy decision who they would like to authorize to sign in the absence of one of the signatories. It is best practice to have three people in case something happens. The Council does not have to authorize one of themselves; however, they could authorize a staff member if that was what they deemed appropriate." Acting Mayor, Deb Bader, requested a show of hands on who is in favor of a 3rd authorized signer. Vote was 3-2, in favor of authorized third signer. Council is in consensus to allow Chris Mead and Deb Bader write up a policy for when a 3rd signer would be utilized. They will bring this back to Council when they are ready with it.

6 Fencing Ordinance

Council consensus to have Deb re-write three areas---4-803, delete required certified survey in lieu of a notarized affidavit between landowners as to location; 4-810, item(e) on means of egress, does this apply strictly to residential or commercial property?? ; 4-812, change fine of not less than \$50.00 to \$25.00 nor more than \$100.00 to \$50.00. Delete "or by imprisonment, for not more than 30 days, or by both such fine and imprisonment". AMENDED changed 4-810 (g) Failure to comply would be a fine up to \$250.00.

7 Cash 3 mos. CD in for Insurance Proceeds on Chambers. Renews on Aug 9th.

Council consensus to contact Vickie Dreiling of ABB&B regarding the appropriateness of paying Credit Union of America the remaining Insurance Proceeds owed from a 3 mos. CD, which will not mature until August 9th from General Funds at this time and then on August 9th cashing in the Insurance Proceeds CD and redepositing those funds into City General Funds.

8 Revisit last month Fire Department Equipment Reserve Fund.

Motion #5 Chris Mead motioned to amend Motion # 6 from Council Meeting May 7, 2018 to read Establish a Fire Department Equipment Reserve Fund. Paul Umble seconded. Carried 5-0.

Motion #6 Chris Mead motioned to create a line item in General Fund Income for Fire Department Donations. Paul Umble seconded. Carried 5-0.

Clerk is to ask Vickie Dreiling ABB&B if this line item in General Fund for Fire Department Donations will rollover at end of year or do they lose those dollars.

NEW BUSINESS

1 Sewer Utility Maintenance Contract

Motion #7 Joyce Link motioned to accept the Sanitary Sewer Maintenance/Inspection Agreement dated 5-2-2018 from Utility Maintenance Contractors, LLC of Wichita, KS. Seconded by Phyllis Agee. Carried 5-0.

2 ABB&B Service Agreement renewal & prep 2019 budget

Motion #8 Chris Mead motioned to accept the ABB&B Service Agreement dated May 9, 2018. Seconded by Phyllis Agee. Carried 5-0.

- 3 Staff Signatures on Related Party Questionnaires, Confidentiality Agreements, Sexual Harassment, Internet Usage.

EXECUTIVE SESSION—NOT NEEDED

REQUEST BY CITIZENS TO APPEAR---Lonnie Miller, taken care of under Unfinished business item 2.

DEPARTMENT REPORTS

Fire Chief Report

Treasurer's Report Consensus to accept as presented.

Clerk/Utility Reconciliation/Jayhawk Changes Reports Consensus to accept as presented.

Maintenance Report Consensus to accept as presented. Quote on Spot Magnetic Locator presented. Will do some further investigating on this.

Motion #9 Phyllis Agee motioned to adjourn the meeting. Joyce Link seconded. Carried 5-0.

Meeting adjourned at 8:46 PM.

Minutes approved on July 2, 2018

President of Council, Deb Bader

City Clerk, Cathy Grover





