

Council Meeting Minutes

May 7, 2018

7:00 PM

Call to Order—Mayor, Linda McCowan-Waite

Roll Call--- by City Clerk, Cathy Grover, Mayor-Linda Waite, Council Persons-Deb Bader, Chris Mead, Phyllis Agee, Paul Umble, and Joyce Link all Present.

Pledge of Allegiance led by Mayor

Agenda Changes- Chris Mead added Fire Dept. Equipment Reserve Fund as item 3 under New Business

Approval of April 2, 2018 Council Meeting Minutes **Motion # 1** Chris Mead motioned to approve minutes as written. Paul Umble seconded. Carried 4-0, with one abstention.

UNFINISHED BUSINESS

- 1 Computer Incident Policy & Procedure Review/Joyce&Paul This will be tabled until next meeting.

- 2 Check Signing Ordinance Review-ABBB /Clerk This will be tabled until next meeting.
Clerk to check with LKM to see if KS statute 10-803 applies to 3rd Class City per needing other officer authorized by law to act instead when mayor is absent? Clerk to check with LKM on statute KS 12-1608, if publishing Financial Statements quarterly necessary for 3rd Class City?

- 3 Fencing Ordinance Review-Deb Deb presented the ORD proposal that she & Paul have been collaborating on. Pointed out to the Council it is a work in progress and they are to take it and make any necessary suggestions for improvement. She pointed out that she has not put any wording into it yet about whether to put fencing on property lines or inside of property lines. Council needs to consider how they want to do this aspect. Chris Mead also handed out a proposed version of fencing ordinance for Council to review. No comments at this time. This will be tabled until next meeting.

- 4 Res 89-1(a) and Res 85-1(a) status re-building updates--Miller and Bowman

Res 89-1(a) Lonnie Miller owner of 633 Bismark Ave was not present. Clerk advised Council that she had not heard from Lonnie about any action on his plan to survey and repair per floodplain requirements. At this time the Council may place public notice in paper to demolish structure at 633 Bismark Ave per Resolution 89-1 item #3. Council is reluctant to go ahead with demolition at this time. **Motion #2** Paul Umble motioned to allow an extension of time with owner providing to the City Clerk completed property survey showing the proposed main floor elevation needed to

be one foot above the floodplain elevation, along with repair plans and completion date by June 4, 2018 Council Meeting. Chris Mead seconded. Carried 5-0.

Res 85-1(a) Shane Bowman owner of 630 Bismark Ave was present and has turned in to City Clerk his repair costs. Repair is completed.

5 Res 93—status Brackbill demolition

Motion #3 Deb Bader motioned to allow an extension of time with owner providing to the City Clerk survey showing the main floor elevation to be one foot above the floodplain elevation, along with a plan of action for either repair or demolition by June 4, 2018 Council meeting. Chris Mead seconded. Carried 5-0.

NEW BUSINESS

1 Hill Demolition Site 104 Centre –John Thomas haul away remaining residue?

Motion #4 Paul Umble motioned to allow John Thomas to remove the metal residue at 104 Centre Street and haul to salvage yard for the salvage value. Phyllis Agee seconded. Carried 5-0.

2 Renew appointments for Fire Chief, Municipal Court Judge, Code Enforcement Officer, Municipal Clerk, and City Attorney.

Motion #5 Chris Mead motioned to retain all current appointments AS THEY ARE for Fire Chief, Municipal Court Judge, Code Enforcement Officer, Municipal Clerk and City Attorney. Joyce Agee seconded. Carried 5-0.

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6-5-18

3 Establish Fire Department Equipment Reserve Fund.

Motion #6 Chris Mead motioned to establish a Fire Department Equipment Reserve Fund as a line item under General Fund-Fire Department ~~for donations gathered at Sausage Breakfast.~~ Paul Umble seconded. Carried 5-0.

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EXECUTIVE SESSION—Phyllis Agee moved the City Council into Executive Session to discuss past City Council action. The meeting will resume in 10 minutes at 7:49 PM. Council returned to chambers at 7:52 PM after realizing the subject matter was not an allowable reason to recess into executive session.

REQUEST BY CITIZENS TO APPEAR

Barry Jack—Carport Bldg Permit City Clerk has issued a permit after they paid appropriate fee for completing project prior to obtaining permit. Project does meet City codes.

Brad Lee---City Welfare No Show.

DEPARTMENT REPORTS

Fire Chief Report---- Heath Dill report the sausage gravy breakfast a great success. Consensus to accept fire report as presented.

Treasurer's Report----

Motion # 7 Deb Bader motioned to pay Eakin Enterprises INC for demolition bid in amount of \$4990.00. Joyce Link seconded. Carried 5-0. **Motion #8** Deb Bader motioned to pay Water's True Value Statement in amount of \$447.29. Paul Umble seconded. Carried 5-0.

Clerk/Utility Reconciliation/Jayhawk Changes Reports---- Consensus to accept as presented. Clerk asked Council members if any were interested in purchasing new LKM Governing Body Handbook. **Motion #9** Joyce Link motioned that the City purchase three additional handbooks for Council members, to be returned when they go off the Council. Seconded by Paul Umble. Carried 5-0.

Maintenance Report---- Consensus to accept as presented. Quote for street sweeper was made available for Council to see what is possibly available.

Motion # 10 Deb Bader motioned to adjourn. Phyllis Agee seconded. Carried 5-0.

Meeting adjourned at 8:00PM

Minutes approved on June 4, 2018

~~Mayor, Linda Walte~~ President of Council, Deb Bader Debra Bader
City Clerk, Cathy Grover Cathy Grover

