

# May 5, 2014

## Pawnee Rock City Council Minutes

### 7:00PM

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Acting Mayor Linda McCowan called the meeting to order at 7:00pm.

Those in attendance were Mayor Linda McCowan, Council Person Vickie Alsup, Deb Bader, Dorian Frances, Chris Mead & City Clerk Kathye Phelps.

Meeting attended by Edwin H. Wiechen, Coni McQuiston, Galen Zortman, Kathy Zortman, Tammy Maes, Dale Pruter, Georgia Parret, Becky Parret & Jimmy High.

Pledge of Allegiance was led by Council President Linda McCowan.

Council reviewed Minutes from 4-7-14 Council meeting, 4-10-14 Special meeting & 4-18-14 Special meeting.

**Motion 1:** Deb motions to accept 4-7-14 Minutes with corrections. Vickie seconds. Carried 3-0. 1 abstention.

**Motion 2:** Vickie motions to accept 4-10-14 Special meeting Minutes. Deb seconds. Carried 3-0.

**Motion 3:** Deb motions to accept 4-18-14 Special meeting Minutes. Vickie seconds. Carried 4-0

**Agenda Changes:** Adding City billing to #6 of Agenda.

#### **UNFINISHED BUSINESS**

1. **City Wide Cleanup/Haz Mat** City wide cleanup went well. Hazmat was there from approximately 12:00pm-1:30pm. Dumpsters were filled.

#### **New Business**

1. **Appointment of Offices.** Table until next meeting on 6-2-14.

2. **Liaison for Department of Development.** Appointment of Liaison. Chris Mead was appointed as Liaison for the Fire Department, Deb Bader as Liaison for the Maintenance Department, Vickie Alsup & Dorian Frances as Liaison for City Beautification & technology.

3. **Department Training.** Discussed further training for Fire Department, Maintenance Department & City Clerk for procedures & policies to improve service to the City of Pawnee Rock.

4. **Pawnee Rock Web Page/Facebook.** Discussed getting the website up to date & Ordinances onto the website. Dorian volunteered to do this. Also discussed the Facebook page & maintaining it. Discussed developing policy for what can & cannot be posted on the Facebook page by the public. Dorian will be in charge of putting together procedures. Public is to message through Facebook items they wish to have announced on the Facebook page & public is to use the contact through the website for the same.

5. **Jayhawk Software Contract.** Discussed remaining tech support. Contract expires 6/1/14.

**Motion 4:** Deb motions to continue with the Jayhawk software contract for one more year in the amount of \$700.00. Dorian seconds. Carried 4-0.

6. **City Billing.** Discussed the billing calculations. Letters to be sent out to residents with corrected bills.

Linda will be Liaison to the City Attorney & the Treasurer.

**Motion 5:** Deb motions to approve & pay checks Weis Fire & Safety Equipment bills #137081, 137082, 137083, 137084. On invoice #137082 we will be sending back item PRC-CR-EMT x2, that item will not be paid for. Chris seconds. Carried 4-0.

#### **Treasurers Report**

**Motion 6:** Deb motions to approve & pay checks 2840-2860. Vickie seconds. Carried 4-0.

Report attached.

#### **Clerks Report**

No related motions.

Report attached.

#### **MAINTENANCE REPORT**

**Motion 7:** Deb motions to take the Maintenance laptop into OPI to be fixed. Dorian seconds. Carried 4-0.

Discussed looking into getting the weeds sprayed.

Report attached

## **FIRE DEPARTMENT REPORT**

Fire Chief Barry Jack discussed report. Discussed attending a propane fire meeting training held in Great Bend, KS on 5/10/14. Discussed cookie dough fundraiser for Fire Department. Fire Department received ceiling tiles from Larned School.

**Motion 8:** Deb motions to approve cookie dough fundraiser for Fire Department beginning mid May 2014 running to 7/4/14. Vickie seconds. Carried 4-0.

Report attached

## **Public Business**

**Motion 9:** Deb motions to go into executive session to discuss utility bill extensions/public billing for 10 minutes. Vickie seconds. Carried 4-0.

Upon return to open session, the Mayor read the Ordinance No. 325 aloud from the Ordinance Book and then the council agreed unanimously that there would be no extensions.

**Motion 10:** Vickie motions to adjourn. Chris seconds. Carried 4-0.

Meeting adjourned at 8:34 pm.