

**City Council Meeting**  
**April 6, 2015**  
**7:00 PM**

**Call to order**—Mayor—Linda McCowan

**Roll Call**—City Clerk-- Cathy Grover--present

Mayor—Linda McCowan--present

Council President—Deb Bader--present

Council Person—Chris Mead--present

Council Person—Vickie Alsup--present

Council Person—Dorian Frances – present after Unfinished Business item #1.

Council Person—Phyllis Agee—present after Bowman permit during Resident/Public Request to Appear.

**Pledge of Allegiance** led by Mayor

**Agenda Changes**—none

Approval of Regular Meeting minutes 03-02-2015.

**Motion#1** Deb Bader motioned to approve 03-02-2015 minutes as written, Chris Meade seconded. Carried 3-0.

Approval Special Meeting Minutes 04-01-2015.

**Motion#2** Chris Meade motioned to approve special meeting minutes 04-01-2015 as written, Deb Bader seconded. Carried 3-0.

**UNFINISHED BUSINESS**

1. Approval of 01-05-2015 Minutes.

**Motion #3** Vickie Alsup motioned to approve meeting minutes 01-05-2015 as written, Deb Bader Seconded. Carried 3-0.

2. Code Enforcement Officer Salary.

**Motion #4** Deb Bader motioned to pay code enforcement officer a salary of \$25.00 monthly, to be paid on a quarterly basis. Vickie Alsup seconded. Carried 4-0.

**NEW BUSINESS**

1. Jolene Biggs-- Insurance Planning

Reviewed Insurance brochure for 2015 with the Council. Clerk needs to supply council member emails. Need to update the drivers.

**Motion #5** Deb Bader motioned to approve the Insurance Planning annual premium of \$7,582.00 and Chris Meade seconded. Carried 4-0.

- 2 KDHE Consumer Confidence Report

**Motion # 6** Dorian Frances motioned to make the copy of the Consumer Confidence Report 2015, covering the Calendar year 2014 available to the public via electronic website posting and then posting a hardcopy at USPS, COOP and City Hall. Deb Bader seconded. Carried 4-0.

3. City Wide Clean-up

**Motion # 7** Deb Bader motioned to have a City-Wide Clean-up on April 25,2015 from 8AM to 2PM, will not accept tires, metal or chemicals. Chris Meade seconded. Carried 4-0.

Council members will man the dump stations at the following times.

Linda McCowan 8AM-10AM

Chris Meade 10AM-Noon

Dorian Frances Noon—2PM

4. KDHE reduced DBP Monitoring

Mayor read KDHE letter of March 30, 2015 regarding the allowing of City water system to take one sample per treatment plant per three year monitoring cycle.

5. 5-ton truck update

Deb Bader provided Council with preliminary proposal for M925 truck in brochure form.

Proposal is basically in 3 phases.

Phase One-- extending bed of truck . Randy's Body Shop of La Crosse has lowest bid at \$3581.04.

Phase Two-- putting on tank, pump, plumbing modifications and lighting. Bids still out on this phase.

Phase Three—Painting. Randy's Body Shop of La Crosse has provided a bid.

**Motion #8** Chris Meade made motion to move ahead with Phase One, accepting the bid from Randy's Body Shop for extending the bed @ \$3581.04. Vickie Alsup seconded. Carried 3-1.

Mayor noted that the clerk needs to note on the bill funds are to come out of the Equipment Reserve Fund.

**Motion#9** Deb Bader motioned that Barry Jack has the authorization to sign the fire fighter proxy Program contract and agreement between KSU, the KS Forestry Service and the City of Pawnee Rock For 5-ton truck acquisition.

**EXECUTIVE SESSION** none

**RESIDENT/PUBLIC REQUEST TO APPEAR BEFORE COUNCIL**

Connie Wallis and Forrest Huffman/Bldg Permit

Council is in consensus with building permit with noted and initialed change by Forrest Huffman, as soon as the \$5.00 fee is paid to City Clerk.

Shane Bowman/Bldg Permit

Council is in consensus with building permit. Fee has already been paid to City Clerk.

Council Member Phyllis Agee present at this point.

Kathleen Zortman/Building Permit(2)

Two permits—one is Permanent Car Port and another for Temporary Storage(12x10 moveable shed).

Council is in consensus with building permits, as soon as the \$10.00 fee is paid for each permit to City Clerk.

Galen Zortman/Building Permit 610 Houck

Council is **not** in consensus. Waiting on underwriter for liability determination.

**DEPARTMENT REPORTS/March**

Treasurers Report

Council is in consensus to accept Treasurer Report. Clerk will speak with Lynda Jamison at ABB&B about re-inserting the Fire Dept Code 4200 back into Profit and Loss Report.

**Motion#10** Deb Bader motioned to approve checks 3142,3143,3144,3145,3146,3149,3150 and pay following bills. GB Coop requisition @ \$220.00 (two tickets for chemicals \$106.41 and \$110.50), GB COOP \$114.00, GB COOP \$78.26, HACH \$400.00, ABB&B \$1950.00 (\$975.00 ck 3144 paid 4-7-2015), Requisition form (Parts Inc \$7.99 and Foley Industries \$26.59).

Clerks Report

**Motion#11** Dorian Frances made motion to allow City Clerk to attend Basics of Budgeting Workshop in Salina on June 4, with Council paying \$50.00 registration fee and providing for mileage and \$25.00 per diem. Deb Bader seconded. Carried 5-0.

Changes in Jayhawk Report

Maintenance Report

Maintenance asked Council about what they want to consider for animal control equipment i.e. steel cage, tranquilizer gun. They asked maintenance to bring some quotes on this to next meeting.

Mayor read Mike Bader's report to Council..

Fire Chief Report

Council decided to table the electric light estimate #64 until the next meeting. Fire Department needs to obtain two more estimates on breaker panel and the additional office light.

Contractor Report – John Henderson

Monthly Update Report

**Motion # 12** Deb Bader motioned to adjourn the meeting at 8:40 PM. Phyllis Agee seconded. Carried 5-0.

Minutes approved 5-4-2015

Mayor, Linda McCowan

Linda McCowan

City Clerk, Cathy Grover

Cathy Grover