

Council Meeting ~~Minutes~~ Minutes

April 4, 2016

Call to Order by Mayor Linda Mc Cowan

Roll Call-----Mayor, Linda McCowan-present, President of Council, Deb Bader-present, Council Persons, Chris Mead, Vickie Alsup and Dorian Frances-present, Phyllis Agee-absent, City Clerk, Cathy Grover-present.

Pledge of Allegiance led by Mayor.

Agenda Changes---add City Clean-Up under New Business item # 11 per Deb Bader.

Approval of 3-7-2016 regular meeting minutes.

Motion#1 Deb Bader motioned to accept 3-7-2016 minutes as written. Chris Mead seconded. Carried 4-0.

Approval of 3-14-2016 special meeting minutes.

Motion #2 Dorian Frances motioned to accept 3-14-2016 minutes as written. Deb Bader seconded. Carried 3-0 with one abstention.

Unfinished Business

1. Fire Truck-Deb Bader

Truck is finished, waiting for minor detailing to be completed by Fire Superintendent and Volunteers. Fire Chief had pulled truck outside so Council could see it. Brief pause in meeting to allow members to step outside and view truck.

2. KDHE/Old City Dump/letter from City Attorney-Clerk

Letter from City Attorney to KDHE was reviewed. No response back from KDHE yet. No action.

3. Review & Approve Municipal Water Conservation Plan for City.

Motion#3 Deb Bader motioned to accept the Municipal Water Conservation Plan for the City of Pawnee Rock with corrections on pages 2 & 3. Chris Mead seconded. Carried 4-0.

Clerk will send copies to Norb Windholz at KDHE NW District Office in Hays and Tina Rajala at Water Division.

4. Discuss KOMA letter from City Attorney.

Mayor reviewed and stressed the need to be cautious in regards to never discussing City Business when 3 or more Council members happen to meet outside of Council Meeting.

5. Election Ordinance

Deb Bader will follow-up with Donna Zimmerman and let her know City Attorney is pressing City on getting an Ordinance written for change of Elections from April to November.

New Business

1. Property Maintenance Flyer for City-Clerk

New flyer was presented as possible hand-out to City residents. Council consensus was that they liked it and would like to add Pet Licensing as one of the "What can you do?" items. Need to check about the International Maintenance Code 2016 which is referenced and obtain copy of it. Will hold off on handing out until IMC issue is addressed.

2. KRWA Training for Shane

Shane felt he did not have the time to attend training at this time of year. No registration required.

3. MAP Small Water Systems Training & Oversight

"Management and Operations Oversight Basics for Board, Councils or Staff" Training session at no cost on April 21, 2016 in St. John, KS 8:30AM-4:30PM. If any Council members are interested please notify Clerk ASAP so she can contact MAP per your attendance. If no one attends, Clerk is to please to thank MAP for invite.

4. Survey for Water Tower and Well House—Maintenance Supervisor

Deb Bader mentioned that the old survey markers are still visible at Water Tower and we should have no need to survey that location. Wells in easement right of way were mentioned as possibly needing security fencing also. It was suggested to wait on that idea. Estimated cost for survey of Well House is around \$900.

Motion #4 Deb Bader motioned to proceed with survey around Well House for security fencing purpose. Chris Mead seconded. Carried 4-0.

5. Renew Contract with Advantage Computers-Clerk

Motion # 5 Deb Bader motioned to renew contract with Advantage Computers for Utilities Software running from July 1, 2016 to June 30, 2017 in amount of \$700.00. Vickie Alsup seconded. Carried 4-0.

6. Review & Approve Emergency Response for KDHE

Motion # 6 Deb Bader motioned to accept City of Pawnee Rock, Barton County, Kansas Emergency Response Plan April 2016 for KDHE as presented by Clerk. Seconded by Dorian Frances. Carried 4-0.

Clerk will send copy to Jim Jackson at KDHE.

7. Review & Approve KS Mutual Aid Agreement and Resolution

Motion # 7 Dorian Frances motioned to approve KS Mutual Aid Agreement as presented by Clerk. Deb Bader seconded. Carried 4-0.

Motion #8 Deb Bader motioned to approve City of Pawnee Rock, Kansas Mutual Aid Program for Utilities, Resolution # 78. Chris Mead seconded. Carried 4-0.

Clerk will return copies to Jim Jackson at KDHE.

8. Dog Immunizations Banner

Mayor suggested that a banner be purchased which could be hung on front railing during month of July reminding citizens to immunize and tag their pets. Council consensus. Clerk is to place a sign-up sheet at Office to determine if enough Citizens are interested in scheduling an immunizations day in Pawnee Rock with Dr. Frick in July. Mayor will visit with Veronica Coons from GB Tribune about possible article on this idea.

9. KDHE Consumer Confidence Report

Council consensus to place on website.

10. Tourism Proposal—Dorian Frances

Dorian had attended a grant writing program offered by Golden Belt Foundation and presented a proposal for future improvements to City Park area and the Historical Site up at Pawnee Rock. Question about playground equipment was answered that right now City does not have enough children to warrant the liability expense of playground equipment. However, if improvements can pull more school usage then perhaps the playground liability becomes cost effective. It was suggested to proceed by contacting some of the possible places for Grants and also set up a timeline.

11. City wide Clean-Up.

Clerk will post notices at PO and COOP and put notice on utility bills. No tires or chemicals will be accepted. Linda McCowan 8-9, Dorian Frances 9-10 and Deb Bader 10-11 to man receptacles.

Motion # 9 Deb Bader motioned to contact Stone Sand & Waste about getting 2 regular and 1 metal receptacles for dumping on April 30th from 8 AM till 11AM. Chris Mead seconded. Carried 4-0.

Residents/Public Requests To Appear Before Council

1. Shane Bowman—Bldg Permit for 800 feet fencing. Council consensus.
2. Linda McCowan—Bldg Permit to add-on bathroom. Council consensus.

Department Reports/ for March

Fire Chief Reports accepted as presented

Chief does have 3 quotes coming on the 9 light proposal in firehouse and 4 electrical plug-in outlets for automatic garage door openers in future.

Treasurer Report accepted as presented. Council approves payment of five invoices, KDR Water Protection fee \$71.80, Brenntag Southwest \$295.00, Water's True Value \$58.29, GB Tribune \$84.67 and Golden Belt Foundation \$75.00.

Clerk/Changes in Jayhawk/Utility reconciliation reports accepted as presented.

Clerk attended Municipal Court Clerk Training on March 31st and April 1st in Junction City. Thank you to Council for opportunity.

Maintenance report accepted as presented.

Motion #10 Deb Bader motioned to adjourn meeting. Dorian Frances seconded. Carried 4-0.

Meeting adjourned at 8:23PM.

Minutes approved on 5-2-2016

Mayor, Linda McCowan Linda McCowan

City Clerk, Cathy Grover Cathy Grover