

Council Meeting Minutes

January 9, 2017

Call to Order-Mayor

Roll Call Present—Mayor, Linda McCowan-Waite, President Council, Deb Bader, Council Persons, Vickie Alsup and Paul Umble. Absent—Council Persons, Phyllis Agee and Chris Mead.

Pledge of Allegiance led by Mayor

Agenda Changes, add under Old Business item # 3 Approval of Year End Report for 2016. Add under New Business item #4 Renewal ABB&B contract and item #5 Water Adjustment for (3) excessive water usages in December.

Approval of 12-5-2016 meeting minutes. **Motion#1** by Deb Bader to accept 12-5-2016 minutes as written. Seconded by Vickie Alsup. Carried 3-0.

Unfinished Business

1. Budget transfers for end of year 2016. Equipment Reserve \$5000, Capital Improvement Fund \$ 5000, Water Reserve Fund \$10000. See pg. 4 of Certified Budget 2016. **Motion#2** Deb Bader motioned to transfer \$5000.00 from the General Fund to the Equipment Reserve Fund as end of year transfer. Seconded by Paul Umble. Carried 3-0. **Motion#3** Deb Bader motioned to transfer \$5000.00 from the General Fund to the Capital Improvement Fund as end of year transfer. Seconded by Paul Umble. Carried 3-0. **Motion#4** Deb Bader motioned to transfer \$10,000.00 from the General Fund to Water Reserve Fund as end of year transfer. Seconded by Paul Umble. Carried 3-0.
2. Storm Sirens Quotes. **Motion#5** Deb Bader motioned to accept the Proposal # 1 from Storm Sirens, INC for a Sentry Model 10V Stationary Warning Siren Omni-Directional and a CD&F Model SD2100 Radio Decoder Weatherproof Cabinet (Lockable) Antenna, for Total Price \$14,250.00, Complete and Installed (Turn-Key), with funds to come from the Equipment Reserve Fund. Vickie Alsup seconded. Carried 3-0. Council is requesting Shane Bowman to follow-up on the generator at Johnson Electric.
3. Approval of Year End Report for 2016. Council is in Consensus to approve the ABB&B Summary of Receipts, Expenditures and Unencumbered Cash for the Year Ended Dec 31, 2016 once the year-end transfers corrections are completed.

New Business

1. Coyote problem. Council consensus to let Shane work with individual city residents to handle the coyote problem. Mayor also brought up request for live trapping some additional wild cats in area of west Santa Fe. Shane will handle.
2. KRWA voting delegate designation. Council is not interested in naming anyone as KRWA voting delegate at this time.
3. Approval to write-up Resolution per Municipal Court Complaint 16PR04 on property 220 Walnut for abatement of yard nuisance. **Motion#6** Deb Bader motioned that City Clerk send a request to City Attorney, Ron Smith to write-up a resolution on Case PR1604, to enable the City to abate the nuisance problems at 220 Walnut property, William Ritchie per ORD 248, sec 7; ORD 313, sec 7 and ORD 313a. Paul Umble seconded. Carried 3-0.
4. ABB&B contract renewal. **Motion#7** Paul Umble motioned to accept the ABB&B renewal contract for 2017 with monthly billing at \$1055, with a noted \$30 increase over previous year. Seconded by Deb Bader. Carried 3-0.
5. Water Adjustment for (3) excessive water usages in December. Mayor Linda McCowan-Waite was one of the (3). She has had the leakage fixed and requested her utility water bill adjusted per the Council policy. Council is in consensus to adjust water bills per excessive water usage policy for all the individuals that contact the City prior to January 25th,2017 and provide bills for the fixing of their water leaks.

Executive Session None

Resident/Public Request to Appear before Council/Complaints None

Department Reports/November

Fire Chief Chief presented his monthly report. Noted that the Fire house had some frozen water pipes during cold spell. Have fixed the pipes and corrected so they should not freeze in future. Council is in consensus to let Fire Chief take the 5-ton water truck up to Hays Fire for an estimate on fixing the electrical problems.

Treasurer **Motion#8** Deb Bader motioned to approve payment of ck 3591 for \$1710.00 to Smith Burnett INC, ck 3595 for \$65.00 to Kathy Rogers, ck 3593 for \$70.06 to KDOR, One-call invoice 12-31-2016 for \$5.00, One-call Invoice 11-30-2016 for \$7.00, One-call Invoice 10-31-2016 for \$3.00, GB COOP statement 2016-12-31 for \$347.67, Great Plains Institute Invoice 2659 for \$140.00 and KDHE Laboratories 4th Qtrly Statement for \$72.00. Paul Umble seconded. Carried 3-0.

Clerk/ Changes in Jayhawk/ Utility Reconciliation Clerk noted she had registered for KANCAP training at Front Door in Great Bend on Jan 19th. Middle of the month not a normally busy day. Will put sign in door closed for day for training purpose.

Maintenance **Motion#9** Deb Bader motioned to allow Shane Bowman to contact Stone Sand for an additional trash dumpster to finish on White property cleanup as BT County Sanitary Landfill was in need of their dumpster. Seconded by Paul Umble. Carried 3-0.

Motion#10 Deb Bader motioned to adjourn the meeting. Paul Umble seconded. Carried 3-0.

Meeting Adjourned at 7:45 PM.

Minutes approved on Feb. 6, 2017
Mayor, Linda McCowan-Waite Linda McCowan-Waite
Clerk, Cathy Grover Cathy Grover